

IMPORTANT INSTRUCTIONS NEW PATIENT WEBSITE REGISTRATION

Our office is fully digital which provides an opportunity for you to complete “the paperwork” online prior to your appointment. Go to: www.dakotaperio.com to get started. The forms will be signed digitally when you arrive for your first appointment. If you don't have a computer or find this request difficult, come to your appointment 10 minutes early and we will help you.

- Go to www.dakotaperio.com, then Patient Services and then Online Services. Click on the Patient Questionnaires link.
- Fill in your name and the date of your next appointment, then click Submit.
- In the Patient Forms select the “HIPAA, Exp Control & InsSOF2(2)” form, complete and click Submit.
- Select the “Medical History(2) form, complete and click submit.
- Select the “Patient Demographic Information” form. Complete the Patient Information and Responsible Party information. If the patient and responsible party are one in the same, check the “not applicable” and click Submit.
- If you have insurance, select the “Primary Dental Insurance Information (2)” form, complete and submit.
- Once all forms are completed, close the window and your forms will be downloaded to our office.
- You will have access to your account after your first visit. Go to the Patient Login Tab and Register Now. Create a User Name and Password.

JOSHUA W. NEHRING, DDS

Dr. Joshua W. Nehring graduated from Dental School in 2011 from Virginia Commonwealth University located in Richmond, Virginia. He graduated with honors and received the Dental Student Award for Achievement in Periodontology and the Hanau Best of the Best Excellence in Prosthodontics Award.

He attended Periodontal Residency at the University of Nebraska Medical Center in the Department of Surgical Specialties at the College of Dentistry in Lincoln Nebraska. His training was built on a foundation of traditional Periodontal therapy, advanced techniques for soft and hard tissue augmentation, IV sedation, implant therapy, and esthetic reconstruction.

MARK A. TERRY, DDS

Dr. Mark A. Terry graduated from Dental School in 2010 from the UCLA School of dentistry. While at UCLA, he was honored to be inducted into Omicron Kappa Upsilon (OKU), national dental honor society. Following dental school, he completed a three-year periodontal residency at the University of Nebraska Medical Center, Department of Surgical Specialties at the College of Dentistry in Lincoln, Nebraska. He began private practice in 2013.

Dr. Terry achieved board certification with the American Board of Periodontology in 2014. He is also a member of the American Academy of Periodontology, the American Dental Association and the South Dakota Dental Association.



**Mark A. Terry, DDS
Joshua W. Nehring, DDS**

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We Welcome You...

Whether you have come to our office by recommendation of your general dentist or through family or friends, we welcome you as a patient and appreciate the opportunity to provide you with periodontal, implant or oral cosmetic surgery services. The following information is designed to answer questions you might have about our office.

All team members have been trained as professionals and take pride in their professional capabilities. If you have any questions at any time, please feel free to ask. We would like to be of as much help as possible.

OFFICE HOURS

Our office is open Monday and Friday from 8:00 a.m. until 3:00 p.m. and Tuesday through Thursday from 8:00 a.m. until 5:00 p.m. Staff members are available during these hours to answer questions, make appointments, and take messages, etc.

APPOINTMENTS

Patients are seen on an appointment basis. We make every effort to honor all time commitments and request that you extend the same courtesy to us.

If you cannot keep an appointment, please notify us immediately. We ask you to please give us at least twenty-four hours notice. This courtesy makes it possible to give your appointment time to another patient who is waiting to be seen in our office.

TELEPHONE CALLS

If you have any questions regarding your treatment, please feel free to call. Our office staff is qualified to answer most questions. If one of the doctors must be consulted, your call will be returned at their earliest convenience. If you are calling our office after hours you may leave a message. Calls will be returned during regular office hours. In case of a dental emergency, please contact our office. The office telephone number is (605) 348-2556.

MAINTENANCE VISITS

We hope you share our belief that regular preventive dental health care is a sound investment. In most cases we prefer to alternate your maintenance visits with your regular dentist. At the time of your maintenance visit, please advise any staff member of changes in address, telephone number, general health status, medications, or insurance coverage.

FEES AND PAYMENTS

To help keep down the cost of your dental care, we ask that you pay at the time of your visit. If your treatment plan requires several visits, you will be given an estimate and asked to discuss financial arrangements with your treatment coordinator. We ask that whatever financial arrangements are agreed upon be adhered to. If unusual circumstances should make it impossible for you to meet agreed upon credit terms, please call or discuss the matter with your treatment coordinator. This will help us avoid misunderstanding and enable you to keep your account in good standing. Visa, MasterCard, and Discover are accepted.

MONTHLY BILLING

Monthly billing statements will be sent to remind you of payment due and/or update you on the status of your account if dental insurance is present.

INSURANCE

As a courtesy to you, our office will gladly file your dental insurance. You will need to supply us with identifying information (name, group number, social security number, etc.) and provide signatures where indicated. Insurance companies do not attempt to cover all dental costs. It will be your responsibility to pay any deductible or any other balance not paid by your insurance company.

We know questions can arise on insurance matters. We encourage you to discuss such questions with our business office staff. We will be happy to help you receive the maximum benefits; however, the agreement of the insurance company to pay for your dental care is a contract between you and your insurance company.

A FINAL NOTE

We pride ourselves in providing the highest quality of periodontal and implant care. We hope you will find your time spent with us informative and productive in helping you achieve optimal dental health. Thank you for allowing us to help you with your dental needs.